



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
Telephone: 01553 616200  
Fax: 01553 691663

To: Councillors B Anota, R Blunt, A Bubb, Mrs S Collop and C Manning

Dear Member

**Custom Build and Self Build Policy Development Task Group**

You are invited to attend a meeting of the above-mentioned Task Group which will be held on **Thursday, 25th August, 2016 at 4.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn, Norfolk** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

1. **Appointment of Chairman**
2. **Appointment of Vice Chairman**
3. **Apologies for absence**
4. **Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area

**5. Members Present Under Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Introduction and background covering Government Policy and relevant Legislation**

**7. Statutory Requirements on Maintenance of Register and Planning Policy Requirements**

**8. Objectives of the Task Group/Terms of Reference (Pages 3 - 5)**

**9. Local Plan Review**

**10. Overview of Policy Options**

**11. Preparation of Strategy Action Plan**

**12. Schedule of Meetings**

To agree the draft schedule of future meetings.

Tuesday 27<sup>th</sup> September 2016 at 4.00pm in Meeting Room 1

Tuesday 18<sup>th</sup> October 2016 at 4.00pm in Meeting Room 1

Tuesday 15<sup>th</sup> November 2016 at 4.00pm in Meeting Room 1

Tuesday 20<sup>th</sup> December 2016 at 4.00pm in Meeting Room 1

Tuesday 31<sup>st</sup> January 2017 at 4.00pm in Meeting Room 1

**13. Any Other Business**

**14. Date of the next meeting**

Tuesday 27<sup>th</sup> September 2016 at 4.00pm in Meeting Room 1 (subject to the agreement of the schedule of meetings).